

# 2010 Order Form for Student Groups

**Early Requests:** Group Sales processes early requests by deposit received date.

- I've already sent my deposit.
- I'm including my \$5 deposit for every play ticket and a one-time \$20 handling fee. Both are refundable if we cannot fill your request.

Tickets for any show are not guaranteed. Seating and date restrictions may apply.

Phone orders begin November 9. A 25% deposit is due within two weeks from the order date.

**Mail or fax to allow time for processing before phone orders begin on November 9.**

Para información en español por favor llame, 541-482-2111, ext 242.

Organizer's Name: \_\_\_\_\_ Co-organizer's Name: \_\_\_\_\_

School Name: \_\_\_\_\_

School Type:  University/College  High School  Middle School  
 Junior High  Elementary Grade Range \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

School Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Please mail or fax the original immediately.

Payment method:  Check  MasterCard  VISA  American Express  Discover

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Play Titles	Date	Time	Alternate Date	Time	Price per Ticket	Number of Tickets

Please send your deposit and handling fees if you haven't already done so.

**Mailing your order? Make a copy of the form and the price sheet to refer to.**

Total number of tickets	
\$5 per ticket per play deposit	\$
Handling Fee	\$ 20.00
<b>TOTAL DEPOSIT</b>	<b>\$</b>

Classes for Students	Date	Time	Alternate Date	Time	Price	Number of Participants

Special Requests or Access Needs: \_\_\_\_\_

Web/Email [www.osfashland.org/groups](http://www.osfashland.org/groups); [groupsales@osfashland.org](mailto:groupsales@osfashland.org)  
 Mail OSF Group Sales, 15 S. Pioneer Street, Ashland, OR 97520  
 Phone/Fax Orders 866-545-6337 toll-free or 541-488-5406; fax 541-482-8045  
 Group Sales Office closed October 31–November 8, 2009.  
 Phone orders begin Nov. 9. Mon–Fri. 9:30 am–5:00 pm

Changes/Exchanges: The deadline for final payment, changes or exchanges is three weeks before your first scheduled event. Note: To qualify for group benefits and prices your group must be 15 or more. Additional purchases after the three-week deadline will be full price with credit card payment. No refund, exchange or cancellation privileges are available as of the date tickets are mailed.

Cancellations: To cancel your entire order, we charge a fee of 15% of your deposit or a \$30 minimum plus the non-refundable \$20 handling fee.